

Please read the guide in conjunction with your RPL report.

*Not all information in this guide may be relevant to the qualification/outcome you seek*

Your RPL report has two distinct sections:

- **Section 1** – Outstanding theory and practical required to achieve the qualification/outcome/licence sought
- **Section 2** – Detailing to the regulator, your background and how theory/practical credits were granted

## **Section 1 – Candidate Report:**

Verify that your personal details are correct within the report.

Pay careful attention to the “Notes” as these provide information crucial to the outcome sought.

### **NOTE:**

This RPL assessment was conducted in compliance with and is valid against the following:

- The current MEA Training Package as of the date of this RPL Report.
- The Principles of Assessment and the Rules of Evidence contained in Standards for Registered Training Organisations (RTOs) 2015
- The current CASA Part 66 MOS, and accepted CASA Part 147 approved MTO Recognition of Prior Learning processes, practices, and procedures.
- The current Aviation Australia Annex E as of the date of this RPL Report.

**Changes to the version of the Aeroskills Training Package, the CASR Part 66 MOS and/or accepted CASA Part 147 approved MTO Recognition of Prior Learning processes, practices, and procedures may invalidate this report.**

### **Please Note:**

Before enrolling into the Final RPL Assessment please ensure that, in addition to the theory and practical Unit of Competency requirements stipulated within this report, the CASA Part 66 basic practical experience requirements as per the CASA Part 66 MOS 66.A.30, CASR 1998 66.040, or CASR 1998 66.050, as applicable to your application, have also been met. (See final page of this report for applicable regulations)

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**Provide further evidence of Theory training in:**

L/H Column	R/H Column
 Theory required IAW CASA MOS Part 66	Aviation Australia examinations required to complete the theory.

In the table above:

- The L/H column, in **black**, shows the outstanding theory modules, topics and subtopics from the CASA Part 66 MOS (Appendix I) needed to complete the theory requirements of the qualification sought.
- The R/H column, in **blue**, shows the closest matching (best fit) examination available from Aviation Australia to complete the theory requirements shown in the L/H column.
- Consult the Examination Courseware Guide, [click here](#), to determine which Courseware/Study Material you would need to purchase and study for each required exam within your RPL report.

**Provide further evidence of practical experience in:**

- MEA301:** Perform Aircraft Flight Servicing
- MEA303:** Remove and Install Aircraft Pneumatic Systems and Components
- MEA304:** Remove and Install Non-pressurized Aircraft Structural and Non-structural Components
- MEA306:** Remove and Install Engines and Engine Systems and Components
- MEA308:** Remove and Install Rotary Wing Rotor and Flight Control Systems and Components
- MEA309:** Inspect, Test and Troubleshoot Aircraft Hydro-mechanical and Landing Gear Systems and Components
- MEA310:** Inspect, Test and Troubleshoot Aircraft Pneumatic Systems and Components

The list above details the Units of Competency which require additional practical evidence.

**Trade Unit Certification Sheets (TUCS)** - [click here](#) - provide a detailed list of evidence required against each Unit of Competency.

**Mapping Guide** - [click here](#) - provides the necessary instructions and guidance to map your existing practical evidence to the TUCS and to record any future maintenance tasks performed. Included within the mapping guide you will find all documentation required to record the required practical evidence. Print off as many of the Work History Sheets as required, and together with the Trade Unit Certification Sheets, compile a journal of practical evidence.

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## Section 2 – Regulator’s Report:

This page summarises your aircraft maintenance background relative to the outcome/s sought.

**Section 2 – Regulator’s Report**

Which area best describes candidate’s aviation background?  
Airline  Military\*  GA  Warbirds  MRO

\*If applicable, which arm of the military did the candidate serve?  
Army  Navy  Air Force

Australian  International\*  \*If International, where?

What is the candidate’s base trade?  
Airframe  Engines  Structures  Radio   
Electrical  Instruments  Aviation Maintenance Specialist

Does the candidate hold an Australian Aircraft Maintenance Engineer Licence?  
Yes  No

Which CASA Licence categories is the candidate endorsed in?

Exclusions/Limitations on CASA Basic category/ies:

Inclusions/Extensions on CASA Basic category/ies:

Does the candidate hold an overseas Aircraft Maintenance Engineer Licence?  
Yes  No

Which Licence categories is the candidate endorsed in?

Exclusions/Limitations on Basic category/ies:

Inclusions/Extensions on Basic category/ies:

**Has the candidate exercised the privileges of an overseas Aircraft Maintenance Engineers Licence?**  
Yes  No

### Please note – Foreign Licence Recognition:

For Foreign licence recognition, practical credit may only be granted against the Units of Competency based on the privileges of that licence that have been (not may be) exercised. Holding an Aircraft Maintenance Engineer’s licence does not by itself provide conclusive evidence that the privileges of that licence have been exercised, or for how long they have been exercised. To satisfy this requirement, the regulator (CASA), and by extension the MTO conducting the RPL assessment (Aviation Australia) requires Certified true copies of the following:

- The Foreign Licence/s;
- Company Authorisations detailing the exact scope and privileges of that Authorisation;
- A formal endorsement letter from the employer’s Quality Manager or similar status that confirms that the applicant had full “Release to Service” Company Authorisations for specific aircraft types and from when to when these privileges were exercised;
- Foreign Licence verification received from NAA (ICAO requirement) – Aviation Australia accepts a statutory declaration against the submitted licence in lieu of the NAA issued Licence verification.

**Please keep this in mind when compiling your evidence for the Final RPL assessment application.**

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The following tables detail the status of the Part 66 theory you have been credited and how that theory credit was achieved. Part 66 theory may be credited based on:

- CASA and/or EASA Part 66 Theory exams successfully completed
- CASA (CAR 31) Basic exams completed mapped using CASA's Part 147 AMC and associated Annex A
- Foreign licence recognition and exam results of countries Aviation Australia holds approval for, as indicated in CASA's AC147-2, and as per Aviation Australia's Annex E.

The "CASA Basic Exams" Table shows the CAR 31 exams you have successfully completed. CASA Basic exams by themselves cannot be utilised for a Part 66 outcome but may be mapped to the Part 66 modules for theory credit via RPL.

CASA Basic Exams the candidate is credited with.																	
AA	<input type="checkbox"/>	BA	<input type="checkbox"/>	BB	<input type="checkbox"/>	BC	<input type="checkbox"/>	QA	<input type="checkbox"/>	QB	<input type="checkbox"/>	QC	<input type="checkbox"/>	QD	<input type="checkbox"/>	QE	<input type="checkbox"/>
FA	<input type="checkbox"/>	FD	<input type="checkbox"/>	FE	<input type="checkbox"/>	FF	<input type="checkbox"/>	FG	<input type="checkbox"/>	FI	<input type="checkbox"/>	FM	<input type="checkbox"/>	FP	<input type="checkbox"/>	FR	<input type="checkbox"/>
GA	<input type="checkbox"/>	GB	<input type="checkbox"/>	GC	<input type="checkbox"/>	GD	<input type="checkbox"/>	GE	<input type="checkbox"/>	GF	<input type="checkbox"/>	GG	<input type="checkbox"/>	GH	<input type="checkbox"/>		
IA	<input type="checkbox"/>	IZ	<input type="checkbox"/>	ID	<input type="checkbox"/>	IF	<input type="checkbox"/>	IH	<input type="checkbox"/>	IJ	<input type="checkbox"/>	IK	<input type="checkbox"/>	IM	<input type="checkbox"/>		
WA	<input type="checkbox"/>	WZ	<input type="checkbox"/>	WB	<input type="checkbox"/>	WC	<input type="checkbox"/>	WD	<input type="checkbox"/>	WE	<input type="checkbox"/>	WF	<input type="checkbox"/>	WG	<input type="checkbox"/>	WH	<input type="checkbox"/>
WI	<input type="checkbox"/>	WJ	<input type="checkbox"/>	WK	<input type="checkbox"/>	WL	<input type="checkbox"/>										
EB	<input type="checkbox"/>	ED	<input type="checkbox"/>														

The "CASA Part 66 Theory Status" Table shows the Modules required to obtain the outcome sought, whether they were fully or partially completed and how they were credited.

CASA Part 66 Theory Status				
Module/exam	Completed		Granted via	
	Part	All	Credit	RPL
Module 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 7 Essay 1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 7 Essay 2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 9 Essay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 10 Essay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 11A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 13	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 15	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Module 17	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Modules/exams above have been credited from:				

**Credit** – Theory credit granted from EASA Part 66 based licenses/exams.  
**RPL** – Theory credit granted from CAR31 or non- EASA Part 66 based licenses/exams.

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The “Units of Competency status” Table shows the Required and optional Units of Competency associated with the Outcome/Licence sought.

Units of Competency status.								
MEA	Practical Required	Practical Completed	Outcome (C/CT/RPL)	MEA	Practical Required	Practical Completed	Outcome (C/CT/RPL)	
107	<input type="checkbox"/>	<input type="checkbox"/>		301	<input type="checkbox"/>	<input type="checkbox"/>		
111	<input type="checkbox"/>	<input type="checkbox"/>		303	<input type="checkbox"/>	<input type="checkbox"/>		
112	<input type="checkbox"/>	<input type="checkbox"/>		305	<input type="checkbox"/>	<input type="checkbox"/>		
113	<input type="checkbox"/>	<input type="checkbox"/>		306	<input type="checkbox"/>	<input type="checkbox"/>		
116	<input type="checkbox"/>	<input type="checkbox"/>		317	<input type="checkbox"/>	<input type="checkbox"/>		
118	<input type="checkbox"/>	<input type="checkbox"/>		318	<input type="checkbox"/>	<input type="checkbox"/>		
142	<input type="checkbox"/>	<input type="checkbox"/>		319	<input type="checkbox"/>	<input type="checkbox"/>		
148	<input type="checkbox"/>	<input type="checkbox"/>		320	<input type="checkbox"/>	<input type="checkbox"/>		
154	<input type="checkbox"/>	<input type="checkbox"/>		321	<input type="checkbox"/>	<input type="checkbox"/>		
155	<input type="checkbox"/>	<input type="checkbox"/>		322	<input type="checkbox"/>	<input type="checkbox"/>		
156	<input type="checkbox"/>	<input type="checkbox"/>		323	<input type="checkbox"/>	<input type="checkbox"/>		
157	<input type="checkbox"/>	<input type="checkbox"/>		325	<input type="checkbox"/>	<input type="checkbox"/>		
158	<input type="checkbox"/>	<input type="checkbox"/>		328	<input type="checkbox"/>	<input type="checkbox"/>		
201	<input type="checkbox"/>	<input type="checkbox"/>		339	<input type="checkbox"/>	<input type="checkbox"/>		
203	<input type="checkbox"/>	<input type="checkbox"/>		343	<input type="checkbox"/>	<input type="checkbox"/>		
208	<input type="checkbox"/>	<input type="checkbox"/>		365	<input type="checkbox"/>	<input type="checkbox"/>		
209	<input type="checkbox"/>	<input type="checkbox"/>		398	<input type="checkbox"/>	<input type="checkbox"/>		
219	<input type="checkbox"/>	<input type="checkbox"/>		<b>Optional Units of Competency</b>				
222	<input type="checkbox"/>	<input type="checkbox"/>		307	<input type="checkbox"/>	<input type="checkbox"/>		
223	<input type="checkbox"/>	<input type="checkbox"/>		315	<input type="checkbox"/>	<input type="checkbox"/>		
227	<input type="checkbox"/>	<input type="checkbox"/>						
246	<input type="checkbox"/>	<input type="checkbox"/>		357	<input type="checkbox"/>	<input type="checkbox"/>		
296	<input type="checkbox"/>	<input type="checkbox"/>		358	<input type="checkbox"/>	<input type="checkbox"/>		
<b>MSMENV</b>	<b>Theory</b>	<input type="checkbox"/>	<b>Assignment</b>	<input type="checkbox"/>	<b>Outcome</b>			
<b>Competency Unit credit/recognition above granted from:</b>								
<b>Applicable Outcomes:</b> C = Competent – Aviation Australia assessment CT = Credit Transfer - from other qualifications held RPL = RPL Evidence - submitted for assessment								

- Units with a  in the **Practical completed** column and an associated outcome (C, CT, or RPL) require no further action and have been completed.
- Units with a  in the **Practical completed** column, but no associated outcome require no further practical evidence, but may have outstanding underpinning theory (See “CASA Part 66 Theory Status” Table and “Provide further evidence of Theory training in:”) or have outstanding prerequisite Units of Competency that must be attained before an outcome can be recorded against the Unit.
- Units with a  in the **Practical required** column must be actioned by providing practical evidence via one of the available methods (practical training and assessment courses or mapping and submitting practical evidence as described in the mapping guide).
- Optional Units of Competency are not required to achieve the outcome but may be completed if a licence is sought which includes ratings/privileges such as Propellers, Wooden structures, or Fabric surfaces.

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The “CASA summary” is used to verify to CASA that certain licensing requirements have been met, particularly:

- The Theory requirements
- The Practical requirements in terms of Units of Competency
- The basic practical experience requirements for currency, minimum time in category and industry
- English proficiency for applicants from non-English speaking countries.

**Please note:**

Currency requirements can only be determined at time of Licence application (when all Theory and Unit of Competency requirements have been completed) and will not be considered during the Initial RPL assessment. Please ensure currency requirements have been met when applying for Final assessment.

<b>CASA summary:</b> (A checked box [☑] means Yes)			
<input type="checkbox"/>	The candidate successfully completed the <b>theory requirements</b> applicable to the outcome sought i.a.w. CASA Part 66 MOS 66.A.25.		
<input type="checkbox"/>	The candidate successfully completed the <b>Unit of Competency</b> requirements applicable to the outcome sought i.a.w. CASA Part 66 MOS 66.A.25.		
Has the candidate provided acceptable evidence of English proficiency against CASR 1998 66.025 as per AMC 66.025:			
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<input type="checkbox"/>		<input type="checkbox"/>	N/A
<b>The candidate meets CASA Part 66 basic practical experience requirements i.a.w.:</b> <b>(To be determined upon submission of final assessment only)</b>			
<input type="checkbox"/>	CASA Part 66 MOS 66.A.30 (a) and (e) for an Initial licence.		
<input type="checkbox"/>	CASA Part 66 MOS 66.A.30 (b) – Table 3 and (ea) for additional sub/category licence.		
<input type="checkbox"/>	CASA Part 66 MOS 66.A.30 (a) – Table 3 and (eb) for initial licence from outside civil aircraft maintenance.		
<input type="checkbox"/>	CASR 1998 66.040 – Exercised the privileges of a foreign licence for at least 6 months in the 2 years immediately prior to licence application.		
<input type="checkbox"/>	CASR 1998 66.040 – Have gained at least 6 months of practical maintenance experience in the 2 years immediately prior to licence application.		
<input type="checkbox"/>	CASR 1998 66.050 – Exercised the privileges of a foreign licence for at least 6 months in the 2 years immediately prior to licence application.		
<input type="checkbox"/>	CASR 1998 66.050 – Have gained at least 6 months of practical maintenance experience in the 2 years immediately prior to licence application.		

For quality assurance and report accuracy, Aviation Australia’s RPL assessments are conducted by an approved Assessor and reviewed by a second approved Assessor. If you have any questions or concerns about your report, please contact the Assessor as soon as possible after receiving your report.

<b>Assessor Name</b>	<b>Assessor Number</b>	<b>Report Date</b>	<b>Signature</b>
<b>Reviewed by</b>	<b>Assessor Number</b>	<b>Review Date</b>	<b>Signature</b>